

**ITEM # 1** The Secretary, Nancy Wheeler, called the meeting to order at 7:30 P.M., on Thursday February 20, 2003.

**ITEM # 2<sup>3/4</sup> ROLL CALL**      PRESENT: Lynne Gregory  
Nancy Wheeler  
Audre Zembrzuski

STAFF:      Brian Stoutenburg, Library Director

Motioned by Zembrzuski  
Supported by Gregory

MOVED, TO EXCUSE DAVID CLOYD, JOANNE ALLEN AND STEVE ZHANG  
CARRIED.

Yeas:            3 — Ayes. Gregory, Wheeler, Zembrzuski

**ITEM # 3 APPROVAL OF MINUTES OF MEETING OF JANUARY 9, 2003.**

Motioned by Gregory  
Supported by Zembrzuski

MOVED, TO APPROVE THE MINUTES OF THE MEETING OF JANUARY 9, 2003 AS  
WRITTEN.

Yeas:            3 — Ayes. Gregory, Wheeler, Zembrzuski

**ITEM # 4 APPROVAL OF AGENDA**

Motioned by Gregory  
Supported by Zembrzuski

Yeas:            3 — Ayes. Gregory, Wheeler, Zembrzuski

MOVED, TO APPROVE AGENDA, CARRIED.

**ITEM #5<sup>3/4</sup> POSTPONED ITEMS**

None

**ITEM #6 REGULAR BUSINESS**

None

## **ITEM #7 <sup>3</sup>/<sub>4</sub> REPORT AND COMMUNICATIONS**

### **Director's report.**

Fee changes were discussed and it was decided that since the Meeting Room Policy did not allow for "for profit" groups to use the meeting room, then it was unnecessary to consider a fee for their use of it. The Board did believe that the computer printouts should be increased to 10¢ for black and white, and \$1.00 for color.

\$75,000 was requested in next year's budget for an architect to do the space needs/feasibility study for the library building.

### **Board Member comments.**

Zembrzuski asked that a thank-you letter from Breyer concerning the recent display of Breyer Horses in the library showcases be attached to the minutes.

Zembrzuski related the charge from a member of the Ethnicity Committee that a library staff member was rude to her children. Stoutenburg said that this sounded like the same parent we had to contact due to continued behavior problems of their daughter.

Gregory suggested that the Library consider a Birthday Book Club that provided parents the opportunity to pay for a children's book and have a plate put in the front honoring their child on their birthday.

**Friends of the Library.** The Friends Bookstore Management Team has reinvented the bookstore and sales have been increasing as well as attracting some new volunteers.

**Monthly Reports (January).** Circulation for the month of January compared with the same time period a year ago showed an increase of 18.2%. There was an increase in Patron visits by 3.4%. Program attendance was down 7.9%. The number of library programs offered was down 4.5%.

**Staff Changes.** New: Mangala Simha, Page; Vani Balagopalan, Page;  
June MacPherson, Page; Andrew Alayoubi, Page

**Gifts.** 2 gifts totaling \$600 were received.

**Informational Items.** February TPL Calendar  
Oakland County Library Board Minutes (November 20, 2002).

**Contacts and Correspondence.** 20 written comments from the public were reviewed.

**Public Participation.** There was no public participation.

The Library Advisory Board meeting adjourned at 8:03 P.M.

Respectively submitted,

Brian Stoutenburg  
Library Director